**HSA Meeting Minutes Feb 8th**

**Present:**

Anna Stavrinides Chair

Laura Gray (LG) Vice Chair

Katy Freeborough (KF) Committee Member

Natalie Braber (NB) Active Committee member

Amanda Nash Teacher

Nick Heard (NH) Treasurer

**Apologies:**

Marijke van Eerd (ME) Committee Member

Preeti Patel (PP) Committee Member

Jean Panagamuwa Secretary

Elaine Robson (ER) Committee Member

Nicky Cooper (NC) Committee Member

Kath Salisbury (KS) Committee Member

Claire Saxon-Owen Active Committee member

Tracy Cruickshank (TC) Teacher

Nivita Sharma (NS) Active Committee member

Janine Patrickson (JP) Committee Member

Annette Lee (AL) Active Committee member

Lynda Noble (LN) Head Teacher

Helen Tindle (HT) Committee member

The meeting was chaired by Anna Stavrinides

The minutes from the meeting held on the 22nd November 2016 were agreed as a true record and no outstanding matter.

* **Quiz** raised £562 in total : £452 profit which up around £100 on last year!

Charlie and Richard on board for the quiz again next year. Need something better than diet coke for Charlie next year LN asking his daughter as she works at HOOSC.

* Anna B **purchasing shed** etc.. soon as that is next step in development. The Chicken Hutch has been built and will be ready for Chickens after half term!
* **Taryn** bought brio train set in charity shop for the nurture group (HSA funded the toaster and ongoing groceries for snack a chats), wanting to claim it back from the kitty in the office – cost £18.
* AN and TC request the purchase of a **House trophy**  - eg £54.99 + £5 for name in middle for a 12” trophy with 14 engraving shields to engrave (ie 14 years worth)
* **Rhyme Rocket** topping up School Funds for money already paid by parents remaining balance of £126.50 – NH to sort

**Book Fair**

Need volunteers in the morning (from 8.30) at ks1 then afternoon (from 3.15) at ks2 on the following days.

* **Thursday March 9 (2/3 volunteers minimum)**
* **Friday 10th(2/3 volunteers minimum),**
* **Monday 13th**
* **Tuesday 14th**
* **Wednesday 15th**

The first 2 days are always the busiest so more the merrier please!

Needs better earlier advertising – posters etc… AS to speak to Mrs Watson (teacher at KS1 in contact with Scholastic) re a better way to record the details as it is currently quite long winded and seems to waste a lot of time.

**Disco**

Letter to go out on Thursday 2nd, posters, website ad, AS doing newsletter ad for Feb

**Rooms**,

* Hall
* library for edibles
* craft room for glow sticks and hair chalk and face paint

A few options for entry and exit were discussed but no conclusive answer reached, tbc…

*Sweet stocks* - AS to do stock check before repurchasing

*Glow sticks* – AS to do stock check before repurchasing

*Rings* – as above

*Earrings* – sold really well at ks2, purchase more for both discos this time

*Hair chalk* – great success, plenty still in cupboard.

*Face paint* – if there are enough volunteers

*Ice pops* need freezing on Monday 13th, AS to confirm with Clare L.

Raffle – do we need to revamp the prizes??

Volunteers?

AS – both, NH – Both, KF - KS2, LG – both?, NB – KS2

Need a serious think about options for next years discos…..

Options discussed so far -

1. As this year with “shops” spread over 2 rooms
2. 3 separate discos 1,2 3,4 5,6 - over different months throughout the year eg nov, march, june
3. 3 separate discos on one night – 4.30-5.30, 5.45 – 6.45, 7 – 8
4. Nov 3,4 4.30 – 5.30 5,6 5.45 – 7 March 1,2 4.30 – 5.30, 3,4 5.45 – 7
5. 4.30 – 5.30 1,2,3, 5.45 – 7 4,5,6

Summer fair raffle prizes please!

**Apple tree from 8 for a social tonight.**

Next committee meeting.

The next committee meeting will take place on Tuesday 7th of March at 6pm in KS2 Staff room.

All parents/carers and staff are very welcome to attend.