Heymann Parent Association

Annual General Meeting

Thursday 15th October 2015, 6pm, KS2

**Present:**

Katy Freeborough (KF) Chair

Claire Saxon-Owen (CSO) Vice Chair

Marijke van Eerd (ME) Secretary

Nick Heard (NH) Treasurer

Jennie Hullis (JHu) Active Committee member

Lynda Noble (LN) Head Teacher

Annette Lee (AL) Active Committee member

Elaine Robson (ER) Committee member

Julie Hickling (JHi) Active Committee member

Nicky Cooper (NC) Committee member

Anna Stavrinides (AS) Committee member

Janine Patrickson (JP) Committee member

Laura Gray (LG) Committee member

Natalie Braber (NB) Committee member

Nivita Sharma (NS) Committee member

Kath Salisbury (KS) Committee member

**Apologies:**

Preeti Patel (PP) Committee members

Jenny Duce (JD) Teacher/ Active Committee member

Jean Panagamuwa (JP) Committee member

Helen Parnham (HP ) Active Committee Member

The meeting was chaired by Katy Freeborough

KF welcomed all parents and teachers present to the AGM and thanked them for attending. The number of people present were sufficient to elect the committee for 2015/16.

The last AGM was held last year on Thursday 9th October 2014. KF explained the voting regulations and introduced the committee members present at the meeting. All committee members accepted the AGM minutes from last year as an accurate and true record.

LN expressed her thanks on behalf of all the teachers and herself for all the fundraising, effort and time the HSA has given to Heymann Primary and Nursery Schools. They really appreciate all the work that happens behind the scene, and the items that are bought for the school.

Financial report and accounts of activities since the last AGM

In the past year the HSA has been involved in raising funds over 5-6 different events. After a successfully fundraising over the past few years, the money was spent on items such as computer equipment and summer hats for all the children.

NH has the financial report, anyone who is interested to read this can find a copy at the school office in KS1 and KS2. At the end of July our available funds are standing at nearly £3000.-. We are going to purchase new speakers for the hall and chairs for KS1 are on order, which are our spending for the start of this year.

LN suggested that the school would like to spend money on a ‘green area’ at the side of KS2. The children would like a ‘walk-through’ garden with elements to represent all seasons. The chickens have all died, they have not yet been replaced but the school plan to create an area by the green area to keep them. This will need fox-proof fencing. Having the chickens outside the school will allow children to take turns in feeding the chickens in school holidays.

Vote of thanks

Thank you very much to Vibeke Caspersen for being a very valued member of the HSA committee. Vibeke and her family have returned to Denmark and are very much missed by a lot of parents and children at Heymann. Her input was much appreciated, especially the glow sticks!

Jennie Hullis has decided to step down from the committee, she has been active as Treasurer and as a committee members for several years and she received small token of thanks from the committee.

Helen Parnham is stepping down as an active member but will still stay active as a parent. Claire Saxon-Owen is stepping down as vice chair and would like to become an active committee member.

Julie Hickling is stepping down as an active committee member but she will still be actively involved with the HSA as a parent.

Katy Freeborough is stepping down as HSA Chair and the committee would like to say a big thank you to all her hard work. She has done an amazing job as a chair and would like to stand for Vice Chair to support the new HSA Chair.

ELECTION OF COMMITTEE MEMBERS

Chairperson: Anna Stavrinides

Proposed by Katy Freeborough

Seconded by Marijke van Eerd

Vice-Chairperson: Katy Freeborough

Proposed by Marijke van Eerd

Seconded by Natalie Braber

Honorary Treasurer: Nick Heard

Proposed by Katy Freeborough

Seconded by Annette Lee

Honorary Secretary: Marijke van Eerd

Proposed by Natalie Braber

Seconded by Jennie Hullis

Newly and re-elected Active Committee members for the forthcoming year:

Annette Lee

Natalie Braber

Claire Saxon-Owen

Elaine Robson (Teacher/parent).

Nivita Sharma

Laura Gray

Bank signatories: AS, KF, NH, and ME.

Anna Stavrinides will need to be added to the bank signatories. KF will explain the process to her.

Independent Examiner:

NH will contact Debbie Caine to stay independent examiner.

The AGM was brought to a close and the newly agreed committee continued with a brief committee meeting.

Defibrillators.

Marijke has planned two first aid and life support teaching sessions in October and depending on the interest will organise some more. She is trying to raise funds to buy defibrillators for both schools. She has also applied for a grant and has asked for support from different organisations. There is a chance that we will be successful for a grant so she proposed to use the money for upkeep of the defibrillators and for the HSA. The committee were happy to do this.

MacMillan morning raised £252.93

Disco and Christmas fair

Children can come in fancy dress to the disco, there is a superhero theme this year.

Clare has sourced cheap glow sticks from eBay. Glasses and bunny ears were popular so she will get a collection of glow-items.

She will also get lucky dip prizes, will get at least 1000 items.

Action CSO

Disco tickets

We will need some help with the disco tickets the two weeks after half term. Katy has instructions about what to do. AS will send out an email to sort out who comes when to sort them at at both KS1 and KS2. Clare is happy to put letters in book bags if we get paper copies for the disco. AS will check with the office and find out who is available to help out.

Action: AS, KF, CSO

Christmas fair.

LN has no objection to us sending out a Christmas jumper template for children to design their own jumper. We will need to prize for the winners of KS1 and KS2.

Any other business

Kate Coombes Taylor has asked for a PE kit for when children go to events. AS will find out what she is looking for and see if HSA can supply this.

We are also getting a banner. LN suggested we can get a vertical banner for the school so it has just one stick attached. AS will look into this and will try and source a banner for the school.

DATE FOR THE NEXT MEETING.

The next meeting will take place on Thursday 19th of November 2015 at 6pm in the staffroom at KS2. All welcome!