Heymann Parent Association

Tuesday 26th April 2016

**Present:**

Anna Stavrinides Chair

Katy Freeborough (KF) Vice Chair

Lynda Noble (LN) Head Teacher

Tracy Cruickshank (TC) Teacher

Amanda Nash Teacher

Nick Heard (NH) Treasurer

Laura Gray (LG) Active Committee member

Preeti Patel (PP) Committee members

Jean Panagamuwa Committee member

Nivita Sharma (NS) Committee member

Nicky Cooper (NC) Committee member

**Apologies:**

Marijke van Eerd (ME) Secretary

Natalie Braber (NB) Active Committee member

Elaine Robson (ER) Active Committee member/Teacher

Annette Lee (AL) Active Committee member

Janine Patrickson (JP) Committee member

Claire Saxon-Owen Active Committee member

Kath Salisbury (KS) Committee member

The meeting was chaired by Anna Stavrinides

The minutes from the meeting held on the 26th March 2016 were agreed as a true record with no outstanding matters.

Emails

Thanks from Anna for only using the email stream from the last meeting. However, it has been requested not to reply all to everything – if only one person needs to know something then please only reply to them directly. A complaint has come from someone getting a bit bombarded at work with all the apologies from people who can’t attend meetings.

**Spend:**

Awning and Chicken coop - £800 - £1000 total. Anna B ordered them this week. Confirmation from LG this occurred as at prior meeting this was still under discussion. KF highlighted is shows progression and pieces can always be gradually added. Kevin has said we could get guinea pigs as we could use old chicken coops to house them. Discussion on practicality of this as Guinea Pigs need weekend care and holiday care and are not as easy as chickens. Anna B is also looking at some potential benches but will confirm before spending money.

Hats have been ordered, Helen from the school office has requested the bill goes straight to Nick and the HSA to pay due to no VAT and amount of items going through school accounts due to academy changes. Nick confirmed this was fine. Helen M is working out how items like this will work over the changeover period and will confirm

Have been asked if we can fund a new netball kit by KCT, Anna has asked for quotes and will bring to the group when more info. Anna has advised using Mad dog due to generosity with raffle prizes, and as they are a bargain!

**Scootsafe**

Laura informed the group about work in classes and assemblies that would occur before the scootsafe session to ensure the children are as fully prepared as possible and get most out of the session. Laura has also produced a “design a helmet” competition that the children can enter at 50p a go and will try and get this out before half term – in healthy living week. Scoot safe are providing prizes for this – most likely stickers and bells but they will confirm later. Lynda confirmed that a reminder will be in parent mail.

**Football tournament**

Confirmed as Saturday 2nd July. AS is making posters to put up round the fair, and also a sign up sheet at the goal shoot stall to get an idea of names. Entry prices decided at £2.50 per person as slightly cheaper to other tournaments occurring around the same time. Referees still need to be confirmed but Steven and Sadie may be able to help – AS will confirm. Preeti suggested asking actual referees we know and KF highlighted other Football tournament on day may cause issues. Discussion on whether date clash will impact numbers too much, decision on whether to postpone will be made once we have an idea of numbers signed up and if it is enough.

**Fair**

Reminder letters have gone out, and it will also be in parent mail this week. AS highlighted we are still low on volunteers and encouraged everyone to ask people to sign up to help. Please let Anna know what can do so rotas can be sorted out.

**BBQ and food :**

KF volunteered to help AS clean BBQ in preparation for fair. KF confirmed some signs should exist for fair but some will need creating for prices once we know what to charge. NH offered to make some signs. Preeti will also order 150 samosas alongside BBQ as the 100 from last year sold out easily.

AS needs to confirm Julie buying all the food, NH said would check and buy it if not. Need to think about who was on stall on day - five people who can rotate in and out. Need to check if H&S certificate is needed by at least one of people on stall – KF said would confirm if Julie had one.

AS says need to think about BBQ location and whether best place.

Drinks to be purchasable with and without BBQ food to save people queuing if only want drinks.

Preeti volunteered Gazebo if need one as current has creosote on it.

**Stickers charts**

**£1** for first child 50p per additional. Anna asked about map on back and KF said need wet and dry one and that she used image off risk assessment and then drew where stuff was.

**Sweets**

NH will buys sweets and prepack some into bags of 5 and 10 to make swapping for points easier. Extra Freddos will be purchased also to use on frog stall, sweet stall and a later date is unused. NH will check how many we bought last time.

**Fireengine and Bouncy castle**

Firengine all booked and posters up. KF confirmed bouncy castle booked at £60 and smaller then last year due to room in hall. Aimed at the younger children that cannot go on fire engine so not an issue.

**Badges**

AS confirmed Claire can no longer attend fair and if we still want to do badges as it is a lot of time and Claire is the expert. No badge stall therefore in fair this year.

**Seeds**

AS suggested a plant a seed idea where we can sell the seed and compost and children can plant on day and take home. Decided to make this a contest to grow the biggest sunflower and get children to send pictures in to HSA email address and Jean can add to website on a competition page. LG suggested asking local centres for donations of seeds and compost to minimize cost. AS to chase up.

**Defibs**

Marijke bringing mats for her defib stall. Probably voluntary contribution based? Request from Helen M. for electricity contribution. AS said should be OK due to budget for ongoing maintenance.

**Plant Stall**

LN suggested we have a plant stall and a local company pay to sell plants as this used to occur a while ago and was successful. Various suggestions for next year on gardening club to grow them and sell, TC to contact a friend to ask garden centre can supply shop to try small table this year and book for next. TC to think about next year

Idea to collect 2L plastic bottles to build a greenhouse on site to grow stuff. KF said other local schools have done this successfully. Email to go after xmas asking to collect bottles for this cause.

**Other Stalls**

* Fireengine : £3
* Tin Can Alley (bean bags not balls) : 20p : Sticker
* Sort the socks (TC - can use schools supply for when they do matching but please return) : 20p
* Sweets in a jar : 20p : Sarah H to sort sheets for guesses
* Bottle Bags : 20p : Kath sorting
* Pants in a minute : 20p : Stickers per number pants
* Icepops : 20p : (KF said Aldi have an offer, AS to explore if needed)
* Face painting (50p a cheek)
* Ping Pong into mugs : 20p : Sticker per ball
* Welly wanging (20p a throw) : stickers for distance
* Tombola : needs bulking out (can use decent bric a brac) : £1 for 3 tickets
* Bric a Brac (5p bag for stuff we may not want on main stall)
* Giant Jenga – 50p a go (30p back if don’t knock over) and sticker – LG to bring in
* Cakes : min charge 50p
* Hook a Duck : 20p : Number of stickers on duck
* Pick a Lolly : 20p :
* Panning for gold : estimate how many stickers gold is worth if no scales
* Corks in the bottle : 20p : Win a bottle wine
* Stocks : Maybe last year we can use them as bowed : Do we have the teachers : AS to get sponges
* Football Goal and Netball hoops : 50p for 3 goes : Sticker per goal
* Name the teddy : 20p :
* Frogs : 20p – Freddo or Sticker

**Raffle**

Some really good prizes

* Radio Notts for a BBC tour
* Family canoeing day
* Bricks for kids 3 days holiday club
* £75 cote
* Mud crab has given £40
* The parlour: free cream tea
* Filo’s £10 voucher and gift.
* Mad dog vouchers and gifts, netball, football
* £10 planet bounce voucher.
* White Horse Pub in Ruddington food vouchres and 2 bottles of wine
* Butchers on melton road
* Picnic hamper set
* Bricks4kidz voucher for 3 full days of holiday club at £27.50 per day! Hurrah!
* Prosecco from Pranzo
* £10 signature voucher
* £10 Living HQ voucher
* Voucher for Rattle and Roll holiday club (worth £30)
* Hair treatment at Real Salon
* Isobel and Henry Voucher

Kath has also to Roko, David Lloyd and Holme Pierrepoint for high ropes and will chase them for response. Anna is also waiting on the cycle garage and speedo samples.

For set-up small pre-arranged group to meet at 0830 others to arrive at 0900 that are helping set-up.

Suggestion for next year that competition for kids to design a new game??

**AOB**

Group to meet Thursday 5th May before fair 1900 KS2 to sort tombola an anything else needed.