

**Heymann Support Association
November Meeting
Tuesday 22nd November 2016, 6:00 pm, KS2**

Attendees

- Anna Stavrinides (AS)	Chair
- Jean Panagamuwa (JP)	Secretary
- Nick Heard (NH)	Treasurer
- Laura Gray (LG)	Vice Chair
- Natalie Braber (NB)	Active Committee member
- Janine Patrickson (JPat)	Committee member
- Helen Tindle (HT)	Parent
- Tracy Cruickshank (TC)	Deputy Head Teacher
- Amanda Nash (AN)	Teacher
- Nivita Sharma (NS)	Active Committee member
- Julie Hickling (JH)	Committee member
- Claire Saxon-Owen (CSO)	Active Committee member
- Anna Bielka (AB)	Teacher
- Annette Lee (AL)	Active Committee member

Apologies

Katy Freeborough	Committee member
Marijke Van Erde	Committee member
Lynda Nobel	Head Teacher
Nicky Cooper	Committee member
Kath Salisbury	Committee member

The meeting was chaired by Anna Stavrinides

The minutes from AGM and the meeting held on the 18th October 2016 were agreed as a true record with no outstanding matters.

Eco Project Update:

Anna Bielecka talked about Eco project and gave thanks for all the help we gave given. Talked through the why they are doing it, what they want to achieve and their focus for last year - a quiet area, tidying up, wildlife area, KS2 garden, herb and veg garden and some new signs, benches and marquee. Anna B stated the project had ongoing goals and that funding would be important over at least the next year if we want to fully complete the project.

Further work includes other gardens, fully completing chicken coops – along with chickens, secure food storage and maintenance as well as producing plants for the school.

Anna S requested an overview of what further work was needed, when it might be needed and potential costs so that the HSA could plan and approve relevant funding.

Anna B said she would provide the information she had so that the HSA could review

Other Funding

Funding for the removal of the Willow Trees from school site and use of materials to build domes in KS1 and KS2 was approved and on 18th November the work has been completed and the “willow domes” can be seen at the school sites.

School Disco

AS gave thanks for the disco and said it was great. Over £1000 was raised for the HSA funds. The new earrings had sold well and we need to stock up for next time. Anna S has done a full stock take of sweets, crisps and glow sticks so we know what is needed for the next disco.

It was noted we need to change things for KS2 next year as the library was too crowded due to the amount of children, we may need to use the craft room in spring. Other suggestions were made to alter the disco in 2017 so that we have three sessions Yr 1 and 2, Yr 3 and 4, Yr 5 and 6 and maybe start 30 minutes earlier.

Christmas Fair.

Christmas fair is 9th December. Group discussed how overwhelming it was for nursery last year and that it was too much for them. Recommendation was that they stay in nursery and have a visit from Santa, group decided that they would donate gingerbread men to nursery for them to decorate – CSO volunteered to bake – as a Christmas treat and send over a couple of the games for them. All agreed this was the best way forward. AS speaking to nursery and writing letter.

AS told group we get to use the hall this year so we will be able to use it for big games. We will have to clear away during lunch but we can put easy to move things in there. Room planning needs fully thinking through.

Santa is attending again and will visit each of the class rooms starting with Yr6 at 0900 so they can get to the fair to help.

Christine the Asda Community Liason will be coming to help as an elf and also judging the competition.

Need to finalise logistics of fair and what goes where – taking into account what we need to move for lunch. Ideas for games were suggested alongside AS showing a sample of Reindeer food packaged that we could sell. AS to confirm a full list of games and make up instructions and prices for each game.

AS also confirmed we still have over 400 wrapped gifts for lucky dips, CSO showed samples of new items brought for top ups and the price of the Lucky Dip was also discussed. Wrapping presents will occur the Wednesday the week before the fair and all are welcome at LG house to wrap and make up reindeer food (AS sourcing ingredients). LG to get paper for wrapping, NH to get big boxes for prizes.

Yr 6 will be looking around the fair last this year and as a thank you to help will be given a free raffle ticket. AN confirmed they were all happy of this and had been informed.

TC asked if we can alter the letter and say what is in the fair and how much stalls are to set expectations—JP confirmed she will modify current letter and aim to get it in this week's bulletin

Chocolate Tombola request has gone out but we still need more donations, we are expecting one from Mars but do need more from parents. AS said she would get a reminder added to the bulletin. Tombola sorting Thursday before fair, AS asking for volunteers night before.

Decided to proceed with Reindeer Food and sell at 50p in nice bags. JP to source cheap christmas bags and bring to lucky dip wrapping so group can prepare.

Design a sock competition this year instead of design a Christmas jumper, AS confirmed letter going into book bags and a 50p donation will be requested for entry. Christine the Asda elf providing prizes and judging the competition.

Raffle prizes: Current prize list is LG has prizes from Smyths, helicopter remote control, Teenage Mutant Ninja Turtle costume, water bottles from cycling café, dinosaurs scoot safe prizes, starwars puzzle, DVD, stationary sets, boots gifts. **We need more raffle prizes.** TC to check premier sports, all to ask gymns and soft plays if want to donate.

Current volunteers list

AS,

Jean Panagamuwa 0900-1400

Natalie Braber pm

Laura Gray am

Janine Patrickson TBC

Kath Salisbury Morning - 1120

Nick Heard All

Katy Freeborough All

Annette Lee TBC

Rachael Greaves

Quiz

Letters will go in book bags by the end of December. The quiz will be at KS2 , date of 20th January.

Book Fair

AS asked for volunteers for Thursday and Friday of book-fair at KS1 and KS2 as these are the most busy. Book Fair starts at 1345 so any volunteers from 1330 please.

Janine mentioned how she was raising Sepsis awareness and wondered if leaflets could be given out at the book fair on the Friday. The group were supportive of raising awareness but were unsure if that was the right environment. TN said she would speak to LN about this and the best place to communicate things. Book bags were suggested as one alternative although Janine asked if could do awareness raising on Sepsis at grand-parents day as young children died and need a venue. LG asked if we could do a book bag drop – JPat said would need more leaflets. TC said would need to ask LN. Book-fair starts at 1345 at KS1 volunteers from 1330 on Friday for Grandparents Day

Thurs and Fri Am after drop off KS1 book fair (from 8.30am)

Thurs pm at pick up KS2 (from 3.20)

Book Fair volunteers

Thursday

KS1 – AS, LG, CSO, Kath S

KS2 – Annette, Julie

Friday

KS1 AS

KS2 NB, Janine P

Grandparents Day – 1.45

KS1 AS, Jean P + sister, CSO, Niv (later)

KS2 NB, Janine, Julie

Christmas Concert

AS said mince pies to sale for Christmas concert on 8th December at 0930 in the morning for kids that play instruments. AS will be there, can anyone else help out?