



Dear Parents/ carers,

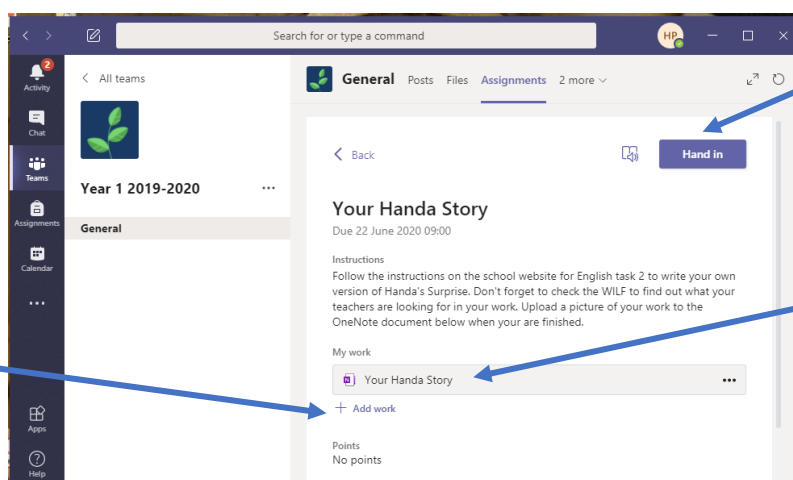
Many thanks to all the families that have been sending us the learning the children have been doing at home- we have all loved seeing what you have been up to! Although we have been able to give some feedback via email, we have been frustrated by its limitations and have been looking into alternatives.

We would like to introduce a new way for your children to submit work to their teacher and for the teachers to give focussed feedback to celebrate their work and improve their learning.

We have set up every child in the school on Microsoft Teams (You should receive the log in details tomorrow morning). Each year group has a Team, where the teachers will post new learning activities and where the children can submit their work for teachers in the year group to comment, annotate and mark.



To be able to access the system, you will need to install Microsoft Teams (a free app). The submitting of homework works best on a computer/ laptop or a tablet. However, it is possible to see and respond from a smartphone using the app.



Click this button when you've finished to alert your teacher you have done your homework!

Add work to upload a photo of your work (if not using the Onenote)

Interactive Onenote document, where you can see the homework task and submit your work as a picture, text, audio clip or short video.



There is a short video to give an overview on how to get on and access the homework tasks at the following link: <https://vimeo.com/427688091>

Two homework tasks will be set each Friday, alongside the learning mats. We need them submitting by Wednesday, so teachers have time to mark and respond before setting the next work. We'd love children to 'up-level' and improve their work following the feedback (which is why we give feedback), but teachers won't be able to mark it a second time.

We know that technology can be temperamental at times and that not all parents may have access to devices to use this system. Therefore, if you do have any issues getting on, or submitting work, then you can still send you children's work to your child's teacher via the year group email address previously shared.



Kind regards,

Mr Sawford