**HSA Meeting – 22nd November 2018 – KS2 : 1800**

Claire Saxton-Owen (CSO) : HSA Chair

Jean Panagamuwa (JP) : HSA Secretary

Laura Gray (LG) : HSA Vice Chair

Nick Heard (NH) : HSA Treasurer

Amanda Nash : Teacher

Natalie Braber : Active Committee Member

Anna Stavrinides : Committee Member

Katy Freeborough : Committee Member

Marijke Van Eerd : Committee Member

Lynda Noble (LN) : Head Teacher

James Farmer (JF) : Active Committee Member

**The meeting was kicked off by the chair of the HSA (CSO)**

**Grandparents Day and book-fair** : Enough volunteers at KS1 and KS2 thank you all

**Funding**

* Anna B money request for new roof and fence round chickens: £930. Main cost for this year
* Reception would like to get silver spray paint for nativity : £50
* Chickens ongoing maintenance cost been submitted and approving (estimated £50-£60 every two months in meeting, confirmed after meeting £50.45)

Requests approved by attendees.

**Disco**

* Christmas Disco was a success raising just over £1,475

New KS1 layout and time a success but need to re-think layout or have more people manning doors due to time of day and more people around.

**Christmas Fair**

CSO to send draft of letter after meeting. AS to send out tomorrow from school: Include “decorate Christmas bauble” to go with letter (50p entry) CSO to send with letter draft

Date : Friday 7th December :

**Volunteers**

* CSO, Marijke, Katie and Natalie can all do all day.
* Laura G and Jean from 10:00
* Everyone else to confirm when can attend. (JP to email people when CSO sends slips with email addresses)

**Stalls**

* **Cake Stall** : Bulleting made ask of cakes, need to keep asking.
* **Lucky Dip :** *needs top up of gifts, can reuse zip-up bags.*
* **Chocolate Tombola** : Need donations, note in bulletin, will ask again in future bulletins.
* **Raffle** : *Need Raffle prizes (TBC what we have)*
* **Photo Booth :** Children love this, keep it. One adult needs to monitor (KF)
* **Usual Games : (Rudolph, snowballs, cups … )**
  + Pin the nose on Rudolf needs rebuilding
* **Guess toy name / Sweets in Jar / Chimney Santa :** 
  + Need sweets in jar and number in advance
* Maybe new game “net a bauble” (mark some baubles) LG to get baubles

**Nursery**

* Small selection of games that they can win and we take to them
* Stocking (with prizes), find santa, snowball toss, gingerbread decorating (AM /PM)
* Santa can come at end of morning session and beginning afternoon session

Four Yr6 to help, pick ones that have lunches so can stay at KS1

**Need**

* Bags
* veggie prizes (maybe choc coins)
* Decorate bauble prizes (eight)
* Extra santa prize\*2
* Sweets in jar.

As not all Yr6 can help (three classes this year), need one of classrooms. Need to plan layout of fair.

**Chocolate Tombola sorting :** *Thursday 6th December 18:00 :*

**Quiz : 18th January :**

* Confirmed the “quizmasters”
* “Save the date in the bulletin” on 13th December
* Boots contact for the raffle (NH to ask mate)

**Additional End Of Year event :**

* Big July event, cinema, BBQ, bar : £5 a ticket : (Cost to hire £3,000 for the LED screen)
* Saturday 6th July preference, 13th July if production company cannot do

*School celebration for sixtieth year is 7th June. School end 19th July. Saturday 6th July*

JF to check with production company as to availability and check potential films. JP to send save the date out as soon as it confirmed.

Meeting closes