PLANNING A NON CHRONOLOGICAL REPORT

Using a spider diagram

WHY DO I NEED TO PLAN MY REPORT BEFORE I WRITE IT?

- To help me plan and organise my ideas and information I have researched or collected.

- To organise the information into subject areas using sub-headings so that it is easier for the reader to follow.

- To organise what I will include in each section to help make my writing clearer.
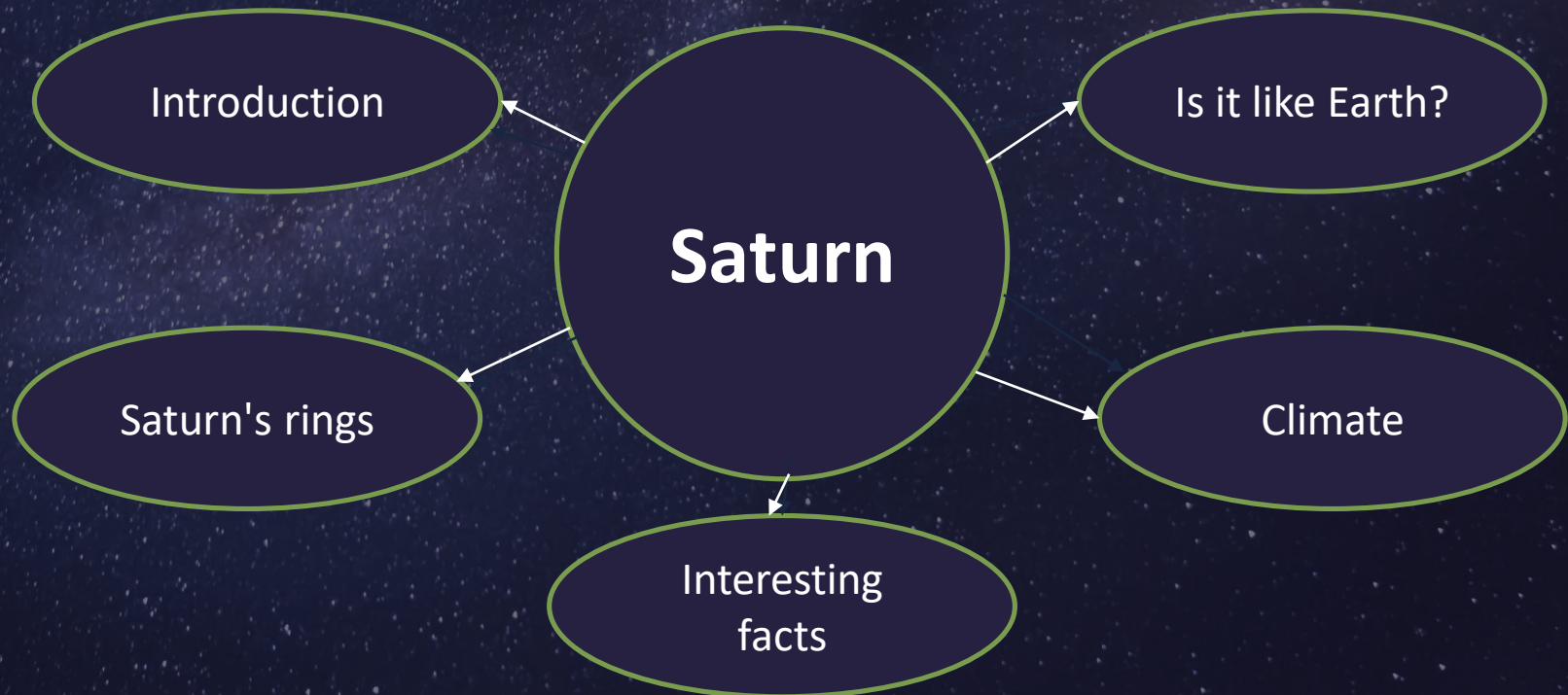
STEP 1

Decide what the subject of your report is going to be and write this in the centre of your plan.

Saturn

STEP 2

Next, organise the information you would like to include by deciding on the main key areas you think the reader will find interesting. Add a sub-heading for each of these to your plan. Remember to include an introduction so it is clear what your report is about.

Introduction

Is it like Earth?

Saturn

Saturn's rings

Climate

Interesting facts

STEP 3

Now it's time to plan what you will write in each section. Remember to include key facts about each sub-heading, you don't need to write in full sentences at this stage, more detail and description can be added when you write the actual report.

First seen in 1610 by Galileo Galilei

Can be seen from Earth with a small telescope

Known as the 'lord of the rings'

The large gap between Saturn's main rings is called the Cassini Division.

Saturn's rings

Made almost entirely of water ice

Made of many small particles, ranging in size from microscopic to the size of a bus (or bigger) that form clumps that move around Saturn
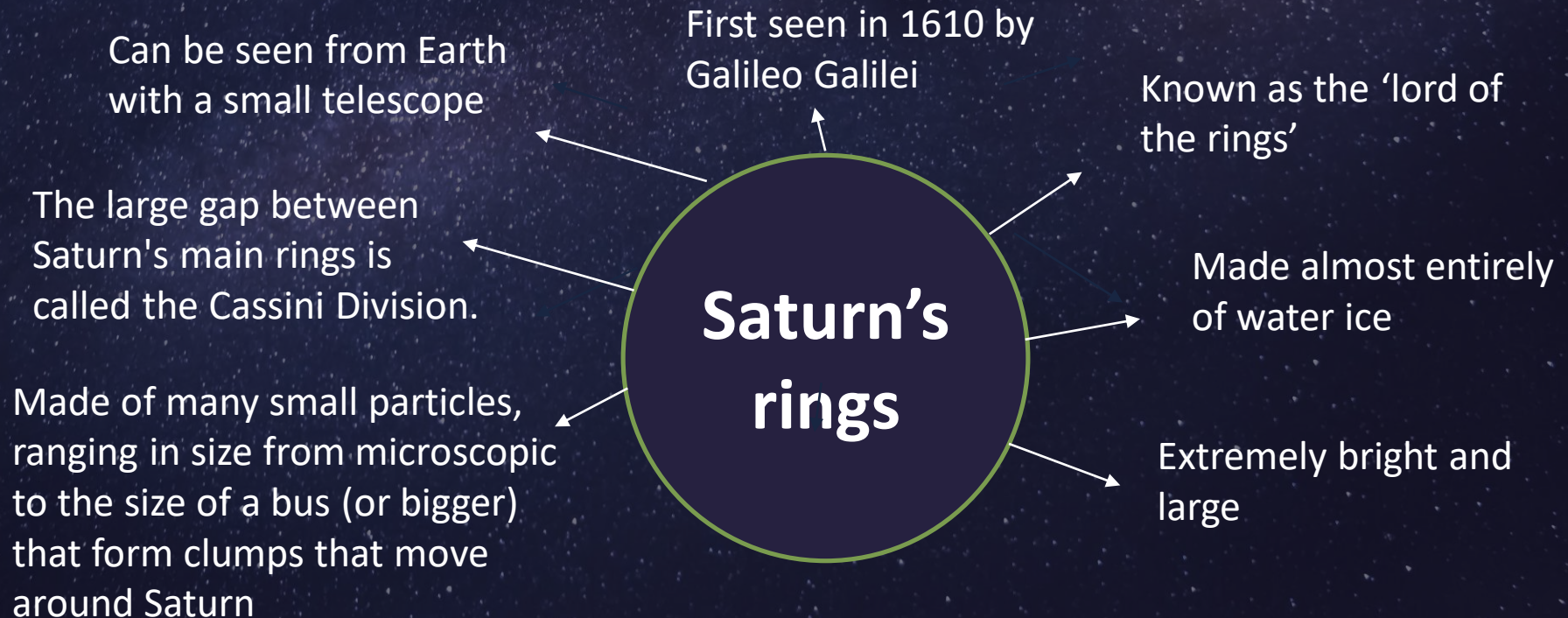
Extremely bright and large

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Saturn's day of 10.7 hours is much shorter than Earth's while Saturn's year is over 29 Earth years

Very different from Earth

Is it like Earth?

Saturn is also much, much bigger than Earth and Saturn has at least 82 moons vs. Earth's 1 moon

You couldn't stand on the surface of Saturn as its surface is hydrogen gas